HOW TO APPLY

ARCHAEOLOGICAL ASSESSMENT

The following directions are organized by application tabs in the order that they are displayed. For more information about the State Historical Fund (SHF) program and grant details, take a look at our Guidebook.

CONTACT INFORMATION • Please provide contact information for the applicant organization

ORGANIZATION &

- and an individual with signing authority for the organization. • Be prepared--have the applicant organization's Federal Tax ID
- number ready. Please provide the requested information regarding your
- organization's diversity, equity, and inclusion work. • Check the box if this is your organization's first time applying for
- an SHF grant. Please reach out to our staff if you are unsure. • Please provide contact information for the Grant Recipient

Contact; this will be the primary point of contact for the project.

PROJECT & PROPERTY





• Provide the property owner's information. Enter the geographic information for the property's

location. (Not the applicant's or owner's address, if

INFORMATION

- different) • Select the State Senate, State House, and United States Representative Districts for the property.
- drawn. Your district may have changed; please verify. • Enter the address and legal description of the property.

*In 2021, new Colorado state legislative districts were

Colorado's Anti-racism Grounding Virtues. One of our goals is to seek racial equity within our funding by providing grants that clearly benefit Black, Indigenous, and People of Color (BIPOC) communities.

DIVERSITY, EQUITY & INCLUSION

The State Historical Fund is committed to diversity, equity, and inclusion rooted in History

community, along with two letters of support. <u>If your current project is not serving a BIPOC community, please leave this section blank and</u> proceed to the Project Team section.

• Did the BIPOC community take part in bringing the project together? If so, how?

Provide information regarding how this project will significantly benefit and involve the BIPOC

• Will BIPOC communities be involved during the project? If so, how? Are there BIPOC partnerships?

Which communities will primarily benefit?

How will BIPOC communities benefit from this project?

750 Words or Less

Project Team

Briefly describe similar projects or grants the applicant has completed or managed.

List your project team members including any additional consultants/engineers and provide:

Each person's role and responsibilities for this project.

• Their qualifications that are applicable to this project. • Any experience with historic preservation, and/or grant finance and management, etc.

<u>Please include resumes as a separate attachment.</u>



SIGNIFICANCE









• Why is the property significant? What is the property's archaeological potential?

SCOPE OF WORK & BUDGET

What archaeology projects have occurred at the site?

500 Words or Less

Write a brief history of the property.

- This section should align with your project description.
- Common budget categories include pre-fieldwork mobilization and literature review, fieldwork, artifact analysis, report writing, travel, and supplies.

Private owners = 25%

• Private owners = 10%

• BIPOC Cash Match:



There is a maximum grant request of \$15,000. Cash Match: Nonprofit and government agency owners = 10%

Nonprofit and government agency owners = 0%

• Only use whole dollars. No decimals, commas, or dollar signs.

• Support amounts with metrics or include bids as an attachment.

- If your organization is unable to provide the required match, please provide a statement in the cash match waiver box.

1500 Words or Less

Describe the entire scope of work.

• Is the community involved?

State the team member responsible for the task and the methods for completing it.

How might this project lead or inform future

Why is it urgent to do this project now?

historic preservation or archaeology

- PROJECT DESCRIPTION
 - projects?
- I understand that the State Historical Fund agreement period is 24 months and this project will be completed within that time period.
- I understand that weather may delay the completion of some projects and I have accounted for possible delays within the 24 month agreement period.
- Check the box if you agree to the conditions.

Fund grants.

Check each box to confirm the following statements regarding the project timeline:

project tasks:

resources.

Pedestrian survey

GIS shapefiles.

AGREEMENT

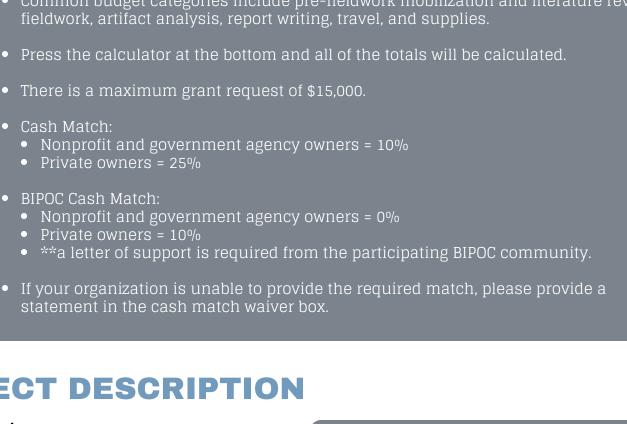
• Read the agreement listing conditions associated with awarded State Historical

Colorado State Substitute W9









Common initial archaeology documentation

• Literature review of known archaeological

 Limited shovel tests to determine the presence or absence of intact

• Completion of Colorado State Historic

Preservation Office site forms, report, and

archaeological resources.



with the State Historical Fund.

PROJECT TIMELINE

• I understand that the State Historical Fund has 30 calendar days to complete review of the deliverables (products) that will be required with this project and I have accounted for the 30-day reviews within the 24 month agreement period.

• I understand that if awarded, it can take up to 6 weeks to execute the grant agreement

ATTACHMENTS







